

BEFORE THE BUILD



Facility Planning Checklist Renovation

EXISTING CONDITIONS

- Obtain existing drawings, prior permits, O&M history, and known issues list
- Perform existing conditions survey (architectural/structural/MEP)
- Identify hazardous materials potential (asbestos, lead paint, mold) and test early
- Verify capacity of existing systems (electrical service, HVAC tonnage, plumbing, roof loads)
- Confirm ceiling plenums, shaft space, and routing feasibility for new MEP

OPERATIONAL CONTINUITY

- Define phasing plan and temporary space needs (offices, restrooms)
- Identify shutdown requirements (power, fire alarm, sprinkler, data) and allowable windows
- Establish noise/dust/odor controls (negative air, barriers, HEPA filtration, after-hours work)

SCOPE & DESIGN CRITERIA

- Define what is “must-have” vs “nice-to-have.”
- Confirm new code triggers
- Confirm finishes/performance standards (durability, cleanability, moisture resistance)
- Confirm technology/security upgrades (access control, cameras, Wi-Fi)

BUDGETING

- Consider hidden conditions contingency (renovations typically require more) and allowances for demo, patch/repair, and system tie-ins in the overall project budget

STAKEHOLDERS & DECISION STRUCTURE

- Name the decision-maker and define who signs off on scope/budget/schedule
- Identify internal stakeholders (operations, maintenance, IT, safety, HR, security, finance)

Scan For Our 10-Step Process!





Your Partner for **Industrial & Commercial** Construction



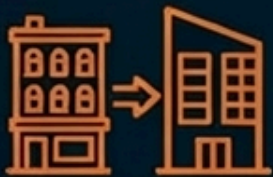
DESIGN + BUILD

Seamless integration from concept to completion for efficient execution.



NEW CONSTRUCTION

Expertise in ground-up commercial and industrial projects.



RENOVATIONS

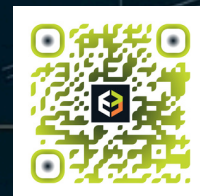
Modernizing existing structures with minimal disruption.



BUILDING ADDITIONS

Expanding your space to meet growing needs.

Scan to see what Eagan can **Design+Build** for your facility!



(636) 390-3220



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